



Flight Operations Standards Directorate
Commercial Air Transport Section - Dangerous Goods Transport by Air
Designated Postal DGs Approval Application Form

Submit at least 30 days before the intended date of operations/DGs approval expiration date
 For approval initial issuance, application shall be valid for 90 calendar days starting from the date of application

Section A - Organization

1. Organization Details.

a	Company Details		
(1)	Registered name		
(2)	Trading name if different		
(3)	Mailing address		
(4)	Telephone		
(5)	Fax		
(6)	E-mail		
b	Principal Place of Business		
(1)	Mailing address		
(2)	Telephone		
(3)	Fax		
(4)	E-mail		
c	Proposed Operations	<input checked="" type="checkbox"/> Designated Postal	
d	Application For	<input type="checkbox"/> DGs Approval Issuance	<input type="checkbox"/> DGs Approval Renewal
d	Proposed Start Date / DGs Approval Expiration Date		
e	Designated Postal Dangerous Goods Point of Contact (DGPOC)		
	Name	Phone No.	E-Mail

2. Management and Operational Staff Details.

No	Title	Name
a	General manager	
b	Operational Staff.	
(1)	*Designated postal staff involved in mail. At least 6 operational staff with dangerous goods training on:	
(a)	TI CAT A	
(b)	TI CAT B	
(c)	TI CAT C	

*The number of the designated postal operational staff depends on the organization size and scale of operations. Designated postal shall have at least 3 operational staff with dangerous goods training on category A, B and C

3. *Designated Postal Facility Details.

a	Administrative Office Details	
(1)	Number	
(2)	Size	
(3)	Location	



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*The size of the designated postal facilities depends on the organization size and scale of operations. Designated postal shall have at least administrative office

4. Designated Postal DGs Approval Application Attachments.

DGs Approval Issuance Application Attachments:

a	Designated postal DGs approval application form - This form
b	Designated postal dangerous goods transport by air approval issuance process form
c	Designated postal procedures describing the entire designated postal part of the dangerous goods transport by air operations
d	Designated postal dangerous goods transport by air training programs
e	Current edition of ICAO Technical Instructions/IATA Dangerous Goods Regulation
f	Dangerous goods raining sub-contract name

DGs Approval Issuance Application Attachments:

a	Designated postal DGs approval application form - This form
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5. Designated Postal General Manager Declaration.

I hereby apply for designated postal dangerous goods transport by air approval issuance approval renewal in accordance with JCAR OPS 1, and declare that the information above is true, correct and completed

Name	Signature	Date

Section B - For CARC Use only

• Date received by flight operations standards directorate	
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